

Office of Monroe County Sheriff  
Annual Report  
2008



**Monroe County  
Office of the Sheriff**

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**2/20/2009**

**James L. Kennedy**

The Annual Report for the Office of the Monroe County Sheriff is compiled in an effort to increase transparency and allow taxpayers to see how their dollars are being spent. The report provides a description of each division within the office as well as results produced by each division over the past year and prior years.

## Table of Contents

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In Memory of Deputy Sarah Jones, 1981-2008 .....	3
Sheriff's Letter.....	4
Mission Statement .....	5
Commitments .....	5
Organization Chart.....	6
Office of the Sheriff.....	7
Accomplishments.....	7
Custody Division.....	8
Operations Division.....	9
Patrol.....	9
Investigations .....	9
Administration Division.....	10
Support Division.....	13
Dispatch .....	13
Animal Management .....	14
Uniform Crime Report .....	15
Financial Performance .....	16

## In Memory of Deputy Sarah Jones, 1981-2008

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On October 19, 2008, the Monroe County Sheriff's Office suffered a tremendous loss when Deputy Sarah I. Jones died as a result of injuries received when she was struck by a vehicle while working an accident in Monroe County.

Deputy Jones joined the office in February of 2008 after previously working for the Montgomery, Alabama Police Department. She was a veteran of the United States Air Force and a graduate of the American Military University and was a Michigan State Police Cadet.

Deputy Jones is survived by her husband, Christopher T. Jones, her parents and other family members.



*There is a line the color of the sky on a clear afternoon  
There is a line the hue of the ocean on a bright, sunny day  
There is a line the purest shade of a newborn's eye awakening for the first time  
There is a line that protects us from harm in all we do, whether day or night  
There is a line no one can penetrate, no one can alleviate  
There is a line made of those who choose to follow a calling many do not hear  
and still more do not comprehend  
They choose to walk the path of fear, hate and mistrust  
Taken by so few but marked by so many  
And when one leaves this line, they leave a legacy  
But the line does not break for the remaining must still protect  
There may be emptiness, a loss or sadness but never a hole  
Not in this line  
This line that holds the ghosts of the souls who have gone  
And the souls of the ghosts who will be the Thin Blue Line  
--Author Unknown*

## Sheriff's Letter

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February 11, 2009

The second annual report of this office during the current administration is reflective of the qualitative and quantitative growth of the office and its dedicated and responsible employees. I am continually impressed with the officers and the support staff and their resilience to sometimes quite adverse situations.

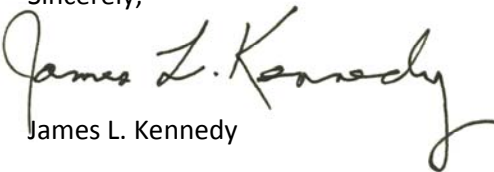
This report is dedicated to the service and life of Deputy Sarah I. Jones, the first Deputy to lose her life in the performance of her duties with the office. Her absence is a void that cannot be filled.

As with any organization, advances were made and setbacks faced. The correctional facility housed a record population and crime data for the county reached 1100 part one offenses for the first time. A lawsuit now in progress will address the jail crowding issue. The crime issue is one that both this office and the community must address together.

The Sheriff's Reserve was reorganized and this group of deputies contributed thousands of hours to the community for the benefit of our collective public safety. There are currently 32 men and women in this organization. Their services do not cost the taxpayer as they are a self-supporting public service and safety unit.

Finally, the office welcomed Chief Deputy Mike Pershing who joined us in November. His presence is a positive addition to mission accomplishment.

Sincerely,

  
James L. Kennedy

## **Mission Statement**

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The Office of the Sheriff of Monroe County and its employees are dedicated to fulfilling the constitutional mandates of the office on behalf of the citizens, community, and courts of Monroe County, Indiana and to providing quality law enforcement and correctional services to our constituents.

## **Commitments**

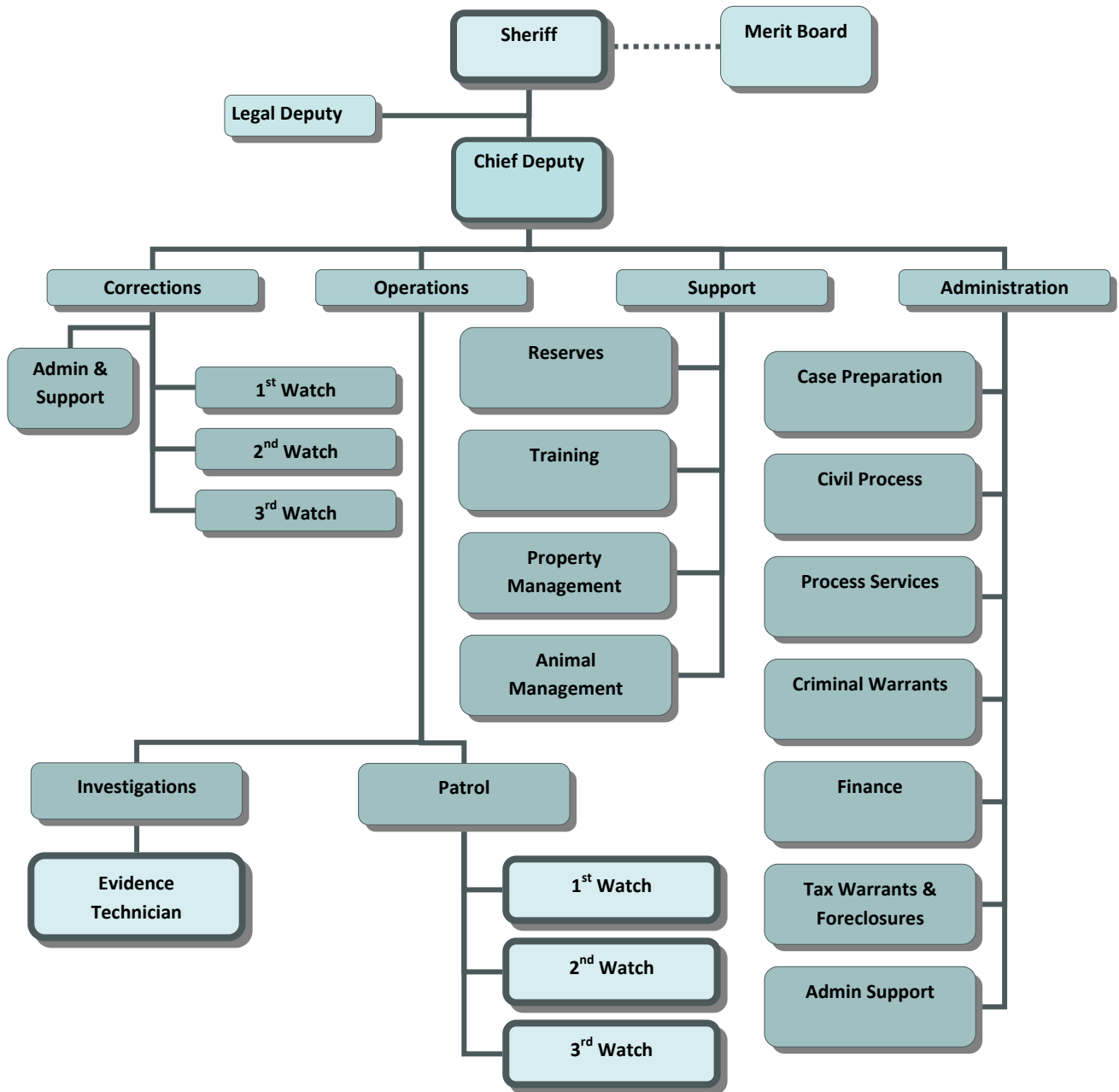
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A civilized society expects that our courts function in a safe and secure environment; that inmates are expeditiously transported to and from judicial proceedings and correctional institutions; that criminal records are maintained to insure the positive identification of defendants; that fugitives from justice are apprehended and brought before the court; and, that civil process, writs and other documents are executed in a timely manner.

The Monroe County Sheriff's Office recognizes its responsibility to the citizens and visitors to the area. In so doing and to insure that citizens receive the highest quality law enforcement and public safety services commensurate with budgetary constraints, this Office shares its broad scope of specialized, quality resources with all municipal, state, and federal law enforcement and public safety agencies and with selected community groups.

The Office of the Sheriff will collaborate with community mental health, educational, and volunteer groups to provide appropriate services for inmates. This office will also work closely with other components of the criminal justice system in an attempt to improve effectiveness and increase efficiency in operational and administrative endeavors.

# Organization Chart



## Office of the Sheriff

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The Office of Sheriff of Monroe County interfaces with numerous governmental agencies at all levels as well as citizen groups and private enterprise. To service this diverse community the office is organized into four divisions and several sub-sections to insure that our primary missions of public safety, law enforcement, detention services and judicial service and support are met.

### Accomplishments

- Added three new deputy positions including Denae Lewis, Cody Medlock and Jennifer Smith.
- Expanded hours for Records Division to cover early evening hours three days per week.
- Added new car radios for all cars.
- Implemented Mobile Data computer program, which equipped twelve squad cars with the capability to write electronic citations and accident reports. Forecast completion of remaining vehicles in 2009.
- Hired Mike Pershing as the new Chief Deputy in November, 2008.
- Double-bunked cells in Correctional Center resulting in an increase in capacity from 193 to 253.
- Logged 1,676 hours of training including domestic violence, hazardous materials, blood borne pathogens, first aid/CPR and numerous other specialty trainings for MCSO officers.

## Custody Division

The correctional facility is the largest division within the sheriff's office with a staff of approximately 50 personnel and an average inmate population of 265 daily in 2008. In addition, the staff coordinates and aids in the supervision of a large number of citizen volunteers who provide a multitude of services to inmates which are not supported by tax dollars. Transportation of inmates, court security, classification of inmates and numerous other duties related to the correctional aspects of the office are the responsibility of this division.

The Monroe County Correctional Center occupies part of the first and the entire fourth and fifth floors of the Monroe County Justice Building. The Correctional Center moved to its current location in March of 1986. At that time the Center was designed for an inmate population of 124 and a suggested full-time staff of 54. Double bunking of many of the cells brought the secure housing bed count up to the current 253 at the end of 2008. As of February, 2009, there are 70.5 full and part-time employees in the Correctional Center.

The double bunking of cells in 2008 allowed the Correctional Center to nearly catch up to the average inmate population trend for the first time since 1999. This is illustrated in Figure 1 below. But as seen in the graph, the population will continue to increase as it has historically and increased capacity will be needed. After expansions completed in 1999 the population grew above capacity for the next ten years. Since April of 2008 the growing population has exceeded capacity. The facility will not be able to properly house or service the inmate population in the near future.

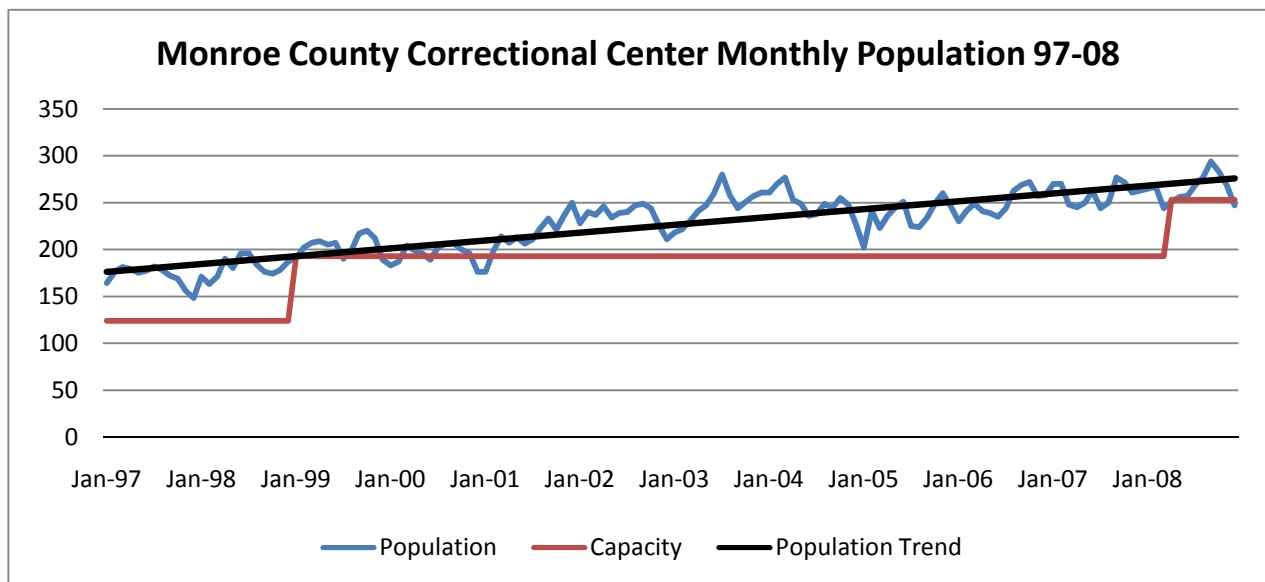


Figure 1



## Operations Division

This division is the primary law enforcement resource for the office and is composed of two sections; patrol and investigations. This division is also the primary source of dive team members, task force members for this and other agencies, special investigative resources, search and rescue, and evidence custody, storage and preservation. All members of this division perform law enforcement duties. When members of the sheriff's reserve are activated, they are normally assigned to this division.

### *Patrol*

As of February, 2009, there are 27 deputies assigned to patrol functions and duties related to general law enforcement, traffic safety and accident investigation, responses to citizen complaints of all varieties and certain areas of criminal investigations.

### *Investigations*

As of February, 2009, there are two detectives, a sergeant, an evidence technician and a captain

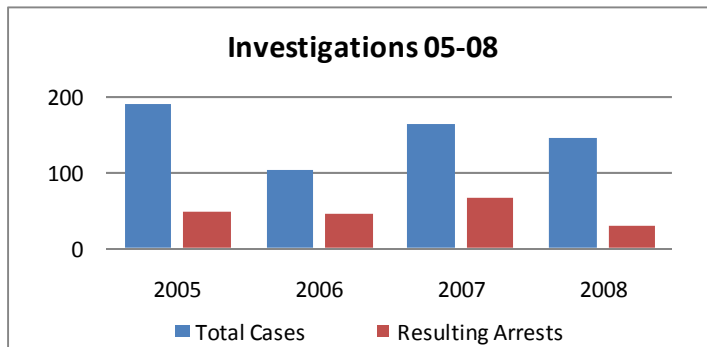


Figure 2

assigned to the Investigation Division. They perform duties related to the in-depth investigation of criminal activities and supervise the efforts of the evidence technician. They also provide internal investigation services to the sheriff and chief deputy. In 2008 the Investigations Division logged 147 cases resulting in 30 arrests (Figure 2).

## Administration Division

This organizational component has numerous and diverse responsibilities and while divided into sections must coordinate complex issues and work as a unit to accomplish its multi-faceted missions. Members of this division are special deputy sheriffs, but do not normally perform law enforcement related duties in a field environment. A small sample of the range of functions performed within this division are tax warrant enforcement and collection for the State of Indiana, service of civil process of a variety of types, sale of real estate, sale of personal property, sex offender registration and visitation, criminal warrant coordination, firearms permits, criminal background investigations, criminal history checks, personnel and employee services, etc.

As in previous years, the majority of the work of the Administration Division has remained in the areas of warrants, case reports, citations and probation checks (Figure 3 below). Specifically, case reports, citations and gun permits have continued to grow in numbers.

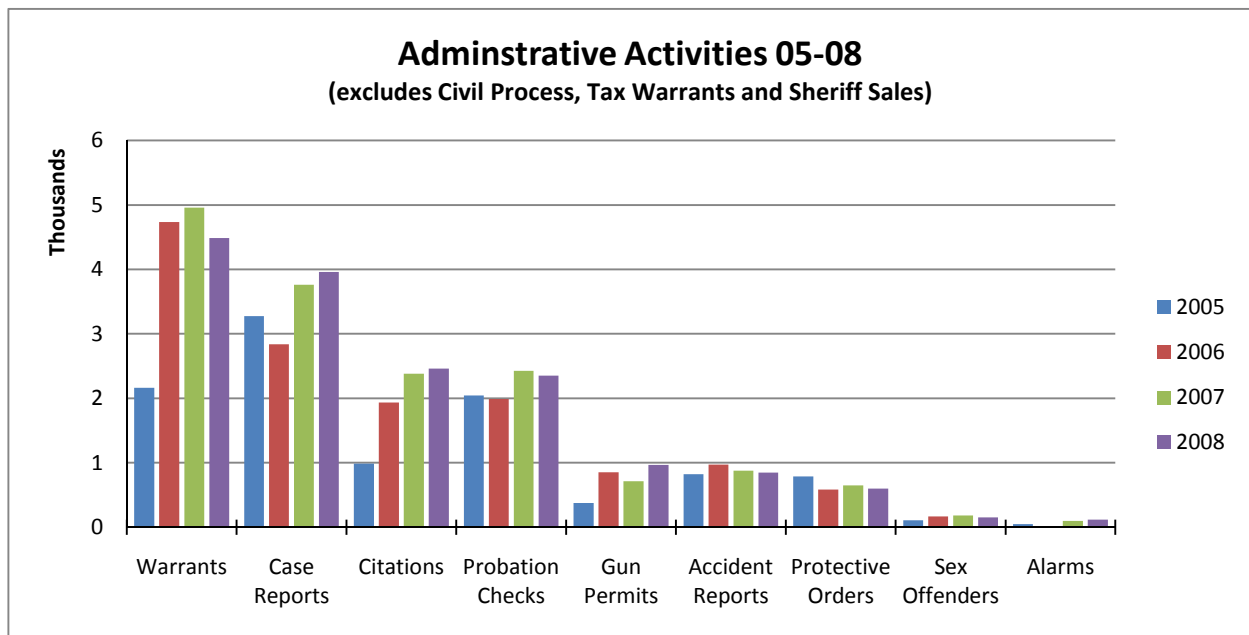


Figure 3

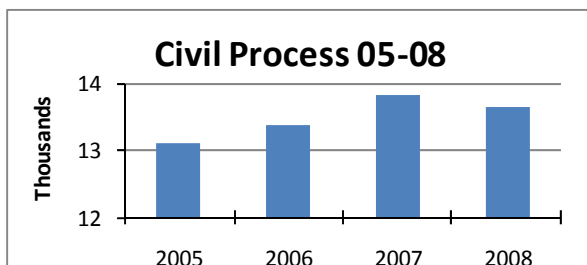


Figure 4

The greatest responsibility of the division in terms of numbers is in the area of civil process. There were 13,649 civil process services issued in 2008 – a decrease of 1.2% from 2007 (Figure 4). But the number of civil process services had increased over the previous years. It is expected that this amount number will continue to be large in future years.

As previously mentioned the Administration Division is also responsible for tax warrant enforcement for the State of Indiana and sheriff real estate sales. The Monroe County Sheriff's Office has collected a

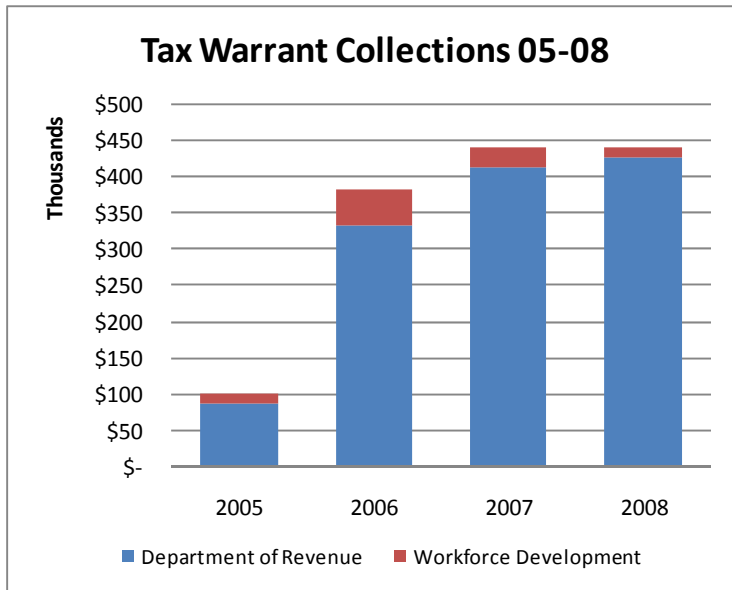


Figure 5

large amount of delinquent tax revenue for the State of Indiana. Figure 5 details the growing collections over the past four years. According to Indiana Code 6-8.1-8-2, a fee of 10% of the unpaid tax is added to the total amount due for each tax warrant. In the current administration the fee income is split and half is sent back to the Monroe County General Fund and the other half goes to the Monroe County Correctional Center. In 2007 fee income resulting from tax warrant collections totaled **\$54,101.20** and was split between the County General Fund and Correctional Center. In 2008 this

amount grew to **\$58,453.35** and was again split between the two funds. This has proved to be a very significant source of income for the county and helped to improve its financial position as well.

Over the past three years the sheriff real estate sales have been consistently increasing (Figure 6). Since 2006 the number of sheriff real estate sales has increased by more than 30%. Much of the legal work associated with these sales is handled by a third party alleviating a large share of the work involved. The fee of \$200 collected for each sale covers costs associated with the sale. No profit is made on this process. The following page provides a further breakdown of where the majority of these sheriff real estate sales are occurring within Monroe County.

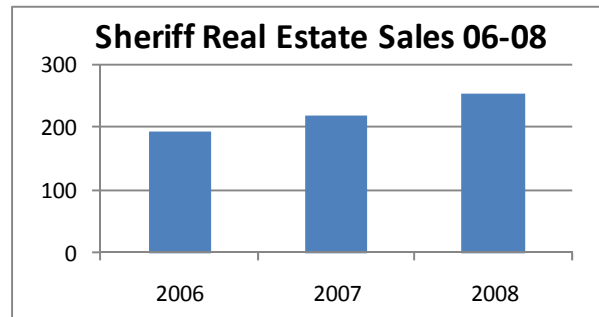
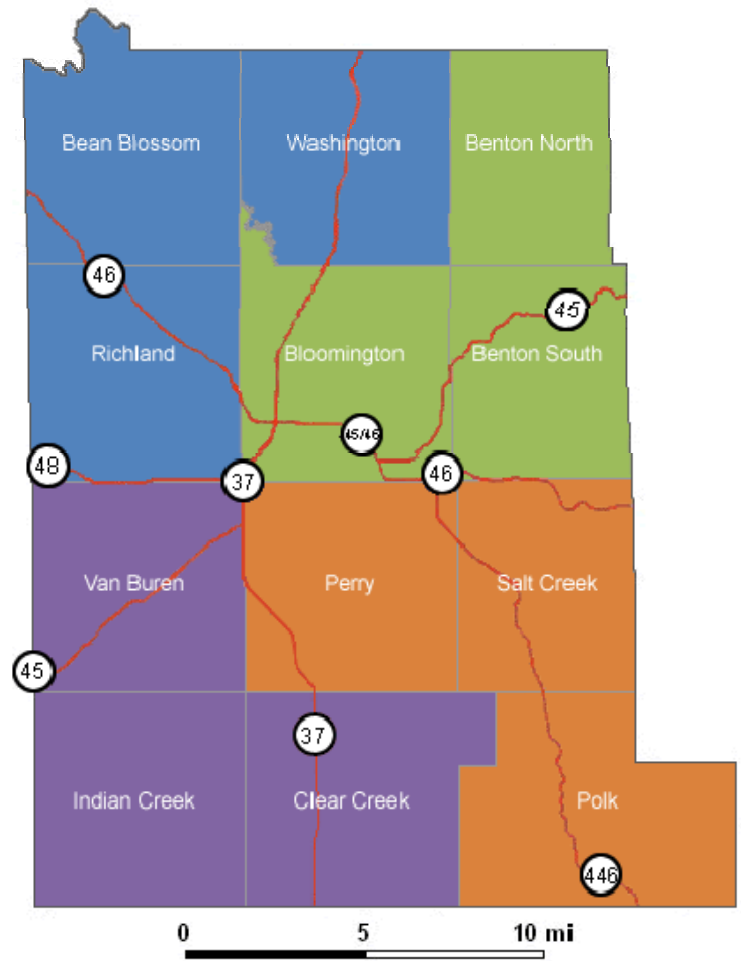


Figure 6

The map of Monroe County below is broken down into four separate quadrants. The quadrants consist of three townships each. The composition is as follows:

- Quadrant 1 – Bean Blossom, Washington and Richland townships
- Quadrant 2 – Benton North, Benton South and Bloomington townships
- Quadrant 3 – Van Buren, Indian Creek and Clear Creek townships
- Quadrant 4 – Perry, Salt Creek and Polk townships



In regard to sheriff real estate sales Quadrant 1 had the majority of sales in 2008 with 36% of the total sales for the year (Figure 7). Quadrant 4 (27%) and Quadrant 3 (24%) accounted for nearly equal portions of the total sales and Quadrant 2 had the least amount of sales at just 13%. Figure 8 illustrates the specific number of sales in each quadrant.

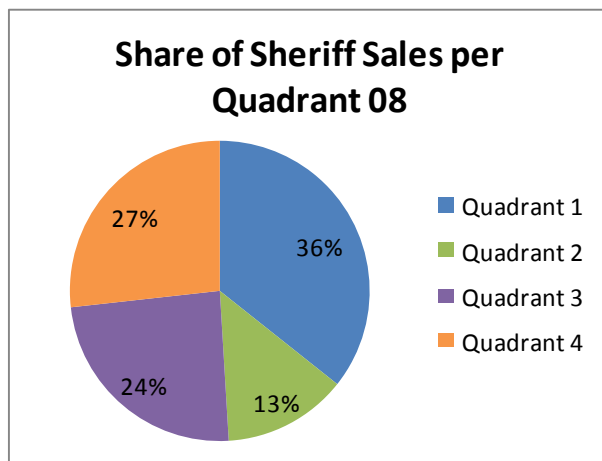


Figure 7

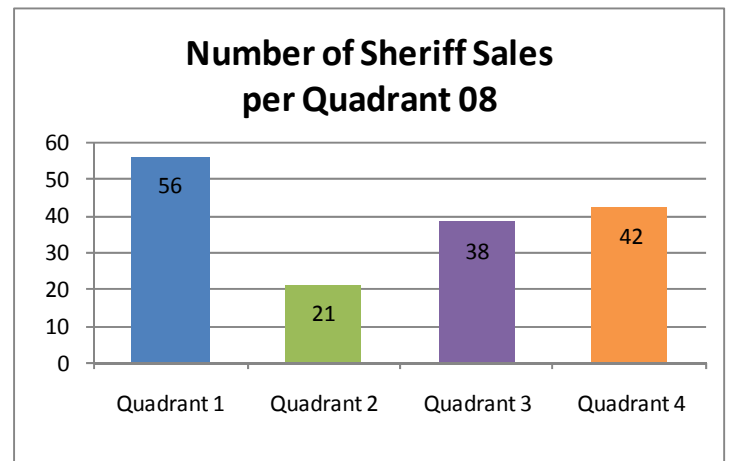


Figure 8

## Support Division

This division operates across all division lines and is directly responsible for animal management and enforcement, training, property and inventory control, sheriff's reserve liaison and coordination, security coordination, fleet management and liaison and the recruitment and application process for operations division prospects and other projects as assigned by the chief deputy or sheriff.

### Dispatch

10.5 employees are assigned to the Central Emergency Dispatch Center, located at the Bloomington Police Department. There are two very important functions of this division. They are: 1) Answering emergency calls to 911; and 2) Dispatching officers and all first responders and assuring their safety as they respond to calls for assistance.

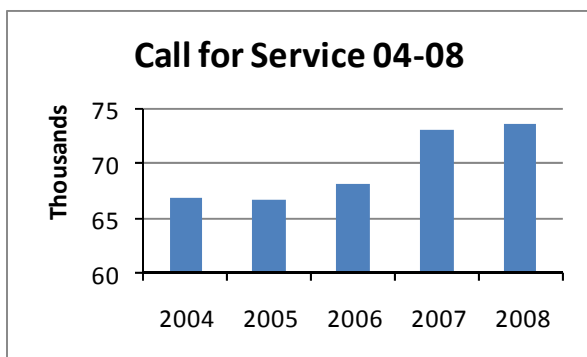


Figure 9

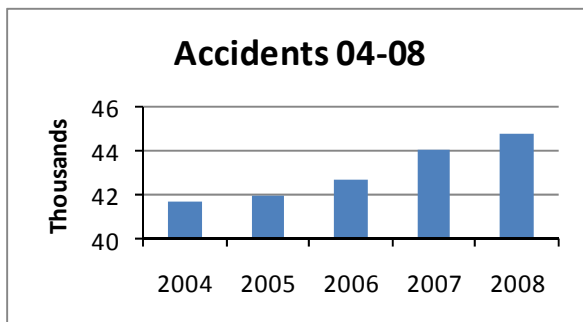


Figure 10

Figure 9 shows the total calls for service to the Central Emergency Dispatch Center from 2004-2008, which includes calls for Bloomington Police Department as well as the Monroe County Sheriff Office. The number of calls has increased nearly every year during the period. Looking more closely at the growth Figure 10 illustrates that accidents continue to be the number one call to the dispatch center with a growth rate of nearly 2% each year. It can be expected that this will continue to grow in the coming years.

Lastly, Figure 11 shows the top five calls for service excluding accidents. Traffic stops have grown consistently over the years as well as case follow-ups and calls for family trouble. Extra patrol requests have also seen an increase in the past couple of years.

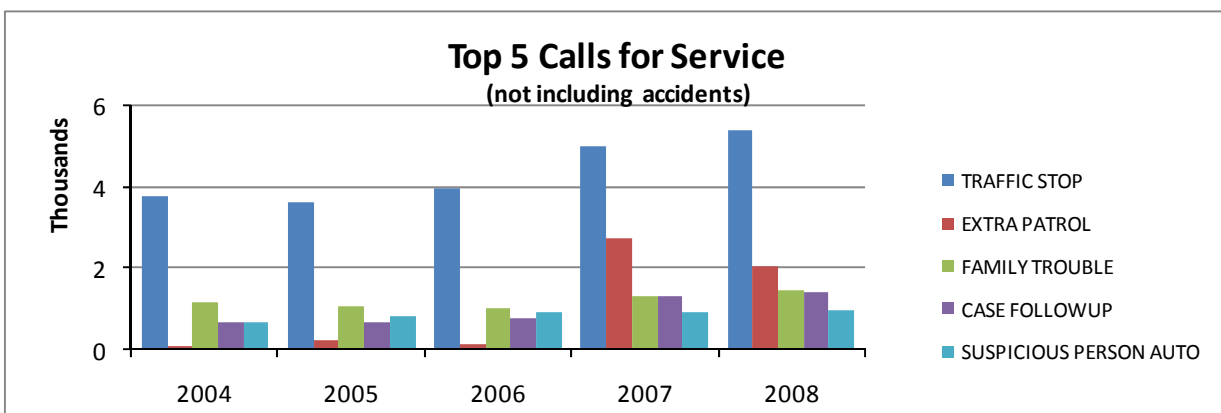


Figure 11

## Animal Management

The Monroe County Sheriffs Office animal management officers are special deputy sheriffs and respond to animal related complaints and problems received from the public. They also patrol the county looking for animals at large and violations of the county animal ordinances. The animal management officers deal primarily with domestic animals and livestock problems. However, they are called on to deal with injured wildlife as well.

The animal management officers work closely with the Bloomington Animal Shelter investigating the abuse and/or neglect of animals. Officers perform home/yard inspections on all individuals wishing to adopt an animal from the shelter. They also investigate animal bites to humans and animals and ensure proper quarantine monitoring of all involved animals. The animal management officers provide 24 hour emergency service and assist Monroe County sheriff deputies with animal related cases.

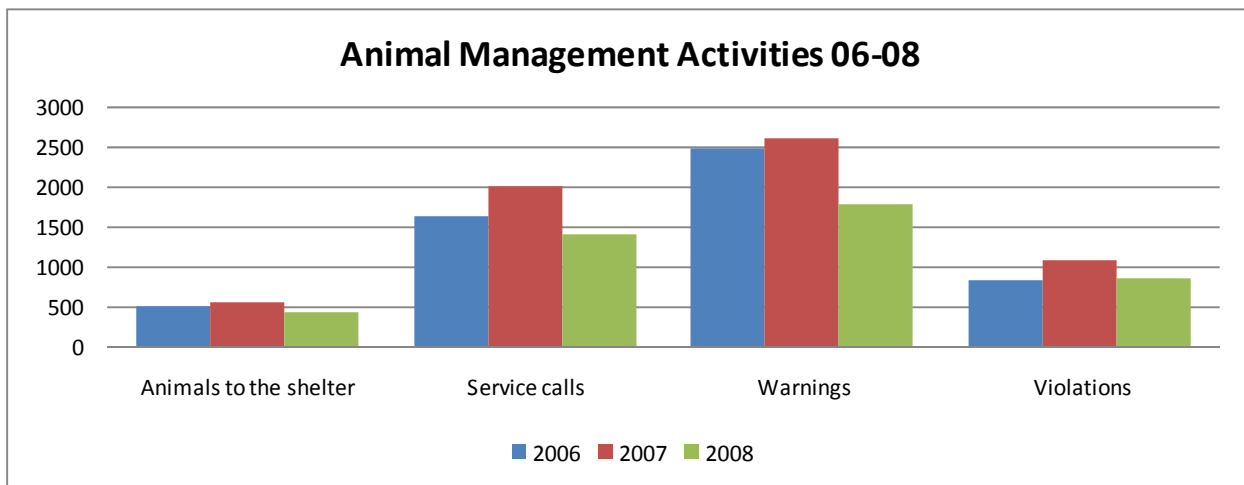


Figure 12

In comparison to recent years, the animal management division had less activity in 2008 (Figure 12). The division had the lowest number of animals taken to a shelter, service calls and warnings over the past three years. However, there was an increase in violations and, according to Figure 13, less mileage was driven in 2008 than has been in the past seven years. This saves the county in fuel and maintenance costs. The animal management division also collected **\$13,713.59** in 2008 – an increase of nearly 5% over 2007.

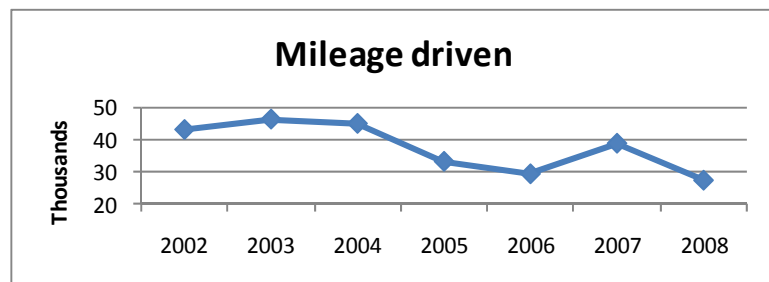


Figure 13

## Uniform Crime Report

UCR CLASSIFICATION OF OFFENSES	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<b>Criminal Homicide</b>										
Murder	0	2	0	5	2	2	1	1	3	0
Manslaughter	0	0	0	0	0	0	0	0	0	1
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>1</b>
<b>Forcible Rape</b>										
Rape by Force	11	3	8	9	1	8	10	5	5	8
Attempts to Commit Forcible Rape	0	0	0	1	1	1	0	0	0	1
<b>TOTAL</b>	<b>11</b>	<b>3</b>	<b>8</b>	<b>10</b>	<b>2</b>	<b>9</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>9</b>
<b>Robbery</b>										
With Firearm	0	1	2	0	4	3	3	3	2	5
With Knife or Cutting Instrument	0	0	0	0	0	1	0	0	2	0
With Other Dangerous Weapon	0	2	0	1	0	0	1	1	3	1
Strong Arm (Hands, feet, fist)	0	3	2	1	0	3	2	3	1	4
<b>TOTAL</b>	<b>0</b>	<b>6</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>10</b>
<b>ASSAULT</b>										
W/Firearm	1	7	5	0	0	0	1	0	1	1
W/Knife or Cutting Instrument	2	7	4	6	2	2	3	2	9	3
W/Other Dangerous Weapon	8	16	13	7	9	3	6	5	14	4
W/Hands, Feet, Fist, etc	141	19	34	82	73	21	11	27	23	24
Other Assaults: Simple, Not Aggravated	10	171	128	121	118	138	130	106	226	230
<b>TOTAL</b>	<b>162</b>	<b>220</b>	<b>184</b>	<b>216</b>	<b>202</b>	<b>164</b>	<b>151</b>	<b>140</b>	<b>273</b>	<b>262</b>
<b>BURGLARY</b>										
Forcible Entry	99	178	160	124	157	120	133	169	179	210
Unlawful Entry - No Force	42	29	28	43	43	43	37	31	62	54
Attempted Forcible Entry	7	1	12	14	16	9	16	2	10	13
<b>TOTAL</b>	<b>148</b>	<b>208</b>	<b>200</b>	<b>181</b>	<b>216</b>	<b>172</b>	<b>186</b>	<b>202</b>	<b>251</b>	<b>277</b>
<b>LARCENY - THEFT TOTAL</b>	<b>325</b>	<b>416</b>	<b>426</b>	<b>404</b>	<b>347</b>	<b>235</b>	<b>328</b>	<b>316</b>	<b>413</b>	<b>482</b>
(Except Motor Vehicle Theft)										
<b>MOTOR VEHICLE THEFT</b>										
Autos	20	22	21	38	24	15	20	19	22	19
Trucks & Buses	11	6	3	5	1	5	9	6	8	12
Other Vehicles	13	25	35	28	13	19	27	21	27	28
<b>TOTAL</b>	<b>44</b>	<b>53</b>	<b>59</b>	<b>71</b>	<b>38</b>	<b>39</b>	<b>56</b>	<b>46</b>	<b>57</b>	<b>59</b>
<b>GRAND TOTAL</b>	<b>690</b>	<b>908</b>	<b>881</b>	<b>889</b>	<b>811</b>	<b>628</b>	<b>738</b>	<b>717</b>	<b>1010</b>	<b>1100</b>

## Financial Performance

The Office of the Monroe County Sheriff stayed within its budget in the County General Fund in 2008. At the end of 2008 \$186,243.20 remained in the main budget. As can be seen in the table below the majority of the savings in the department was in personal services and was due to vacancies in the department. In addition to the main budget the Monroe County Sheriff's Office maintains four additional budgets. The office was also able to keep each of these under budget as well. A summary of each budget has been provided below.

<b>2008 BUDGET SUMMARY</b>			
	<b>2008 Total Amended Budget</b>	<b>Remaining Balance</b>	<b>% Spent</b>
<b>SHERIFF 0101-005</b>			
Total Personal Services (01)	\$3,078,711.22	\$181,765.82	94.10%
Total Supplies (02)	\$23,340.00	\$524.12	97.75%
Total Other Services & Charges (03)	\$158,977.64	\$3,953.26	97.51%
Total Capital Outlays (04)	\$0.00	\$0.00	0.00%
<b>Department Total</b>	<b>\$3,261,028.86</b>	<b>\$186,243.20</b>	<b>94.29%</b>
<b>CORRECTIONAL CENTER 0101-380</b>			
Total Personal Services (01)	\$2,724,074.74	\$176,403.58	93.52%
Total Supplies (02)	\$123,737.60	\$15,667.72	87.34%
Total Other Services & Charges (03)	\$1,004,804.04	\$70,119.36	93.02%
Total Capital Outlays (04)	\$0.00	\$0.00	0.00%
<b>Department Total</b>	<b>\$3,852,616.38</b>	<b>\$262,190.66</b>	<b>93.19%</b>
<b>ANIMAL CONTROL 0101-626</b>			
Total Personal Services (01)	\$84,064.24	\$4,463.88	94.69%
Total Supplies (02)	\$2,652.00	\$2,623.21	1.09%
Total Other Services & Charges (03)	\$260,221.50	\$1,241.50	99.52%
Total Capital Outlays (04)	\$0.00	\$0.00	0.00%
<b>Department Total</b>	<b>\$346,937.74</b>	<b>\$8,328.59</b>	<b>97.60%</b>
<b>MC WIRELESS ENHANCED 1169-000</b>			
Total Personal Services (01)	\$218,807.77	\$19,876.91	90.92%
Total Supplies (02)	\$3,000.00	\$1,696.79	43.44%
Total Other Services & Charges (03)	\$10,000.00	\$9,864.34	1.36%
Total Capital Outlays (04)	\$0.00	\$0.00	0.00%
<b>Department Total</b>	<b>\$231,807.77</b>	<b>\$31,438.04</b>	<b>86.44%</b>

<b>SEARCH RECOVERY 0412-000</b>	<b>YTD Revenues</b>	<b>YTD Expenses</b>	<b>Fund Balance</b>
Previous Fund Balance			\$314.15
<b>Department Total</b>	<b>\$32,294.00</b>	<b>\$28,384.32</b>	<b>\$4,223.83</b>



The office has also increased revenues overall. From 2006 to 2007 the office increased revenues by more than 6%. From 2007 to 2008 revenues have increased by more than 14%. The majority of the increase can be attributed to fire arm fees. Figure 14 illustrates the changes in fee income over the past three years. In addition to the categories below, the office also receives income from VIN checks and alarm fees. Miscellaneous fees are returned to the County General Fund and all other income remains under control of the office.

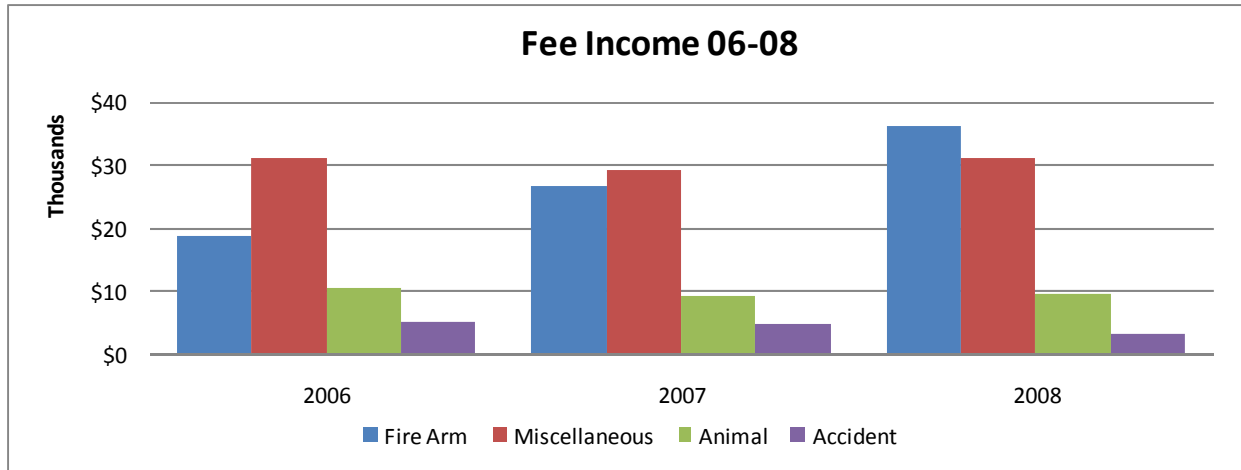


Figure 14