

**2010**  
**MONROE COUNTY SHERIFF'S OFFICE**  
**ANNUAL REPORT**



**JAMES L. KENNEDY, SHERIFF**

## **2010 Monroe County Sheriff's Office Annual Report**

*This Annual Report of the Monroe County Sheriff's Office is compiled in an effort to increase transparency- allowing taxpayers to see how their dollars are being spent. This report provides a description of the results produced by the Office as a whole as well as by each division within the Office. In addition, activity, crime, and financial information collected over the past and previous years are reported herein.*

**Photo Credit:** While responding to a call, Monroe County Sheriff's Office Sergeant Randy Jacobs was informed by the complainant that she had this picture of Sheriff Kinser and five deputies exploring a newly-purchased patrol vehicle in 1958. The complainant's son retrieved the proof from the Herald-Times and provided the Monroe County Sheriff's Office with this picture.

**Pictured from left to right:** Dep. Harold Stipp, Dep. Kenneth Sipes, Sheriff Clifford Kinser, Dep. Lee Lankford, Dep. Joe Walden, and Dep. Ray Hinkle.

**Author:** Chris Crookham

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**\*All facts, figures, and numbers contained herein are as of December 31, 2010.**

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## A LETTER FROM THE SHERIFF

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February 2011

Dear Monroe County Citizen:

The year 2010 marked the end of my first term in office and also signaled the start of my last term in office. 2010 was also a year of some progress and some challenges for this Office and staff.


Despite what I have advocated for the past four years, our deputies and support staff are not compensated at levels that make Monroe County competitive in the public safety applicant pool. In addition, it has been and continues to be my opinion that this county is not adequately staffed by the current number of available patrol deputies. Both these concerns will be the focus of this administration for the next four years.

Improvements to the Correctional Center continue and the new visitation area and protocol are operational as of January 2011. The kitchen, laundry, and trustee areas have all been upgraded and an additional nine inmate beds were added to capacity.

The courts continue their cooperative efforts along with this Office's staff in keeping the inmate population well within the federally mandated population agreement.

This annual report reflects the nature and scope of the wide variety of services provided by this Office to the citizens of this county. It does not adequately report the outstanding accomplishments of this Office's staff and their dedication to a high quality work product.

Sincerely,

  
James L. Kennedy, Sheriff

## OFFICE OF THE SHERIFF

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The Monroe County Sheriff's Office (MCSO) is a multi-faceted law enforcement agency that interacts with various government agencies, including the FBI, Indiana State Police, and U.S. marshals, as well as with citizen groups and private enterprises.

The MCSO is divided into four main divisions with several sub-units within each. These divisions are:

- ★ Operations (Law Enforcement)
- ★ Support
- ★ Corrections
- ★ Administration

While the Central Emergency Dispatch Center (CEDC) is a separate entity, the MCSO employs a portion of its employees since it services the jurisdiction of the MCSO. Therefore, the MCSO employed a total of 11 full- and part-time dispatch employees.

The MCSO also oversees the Monroe County Sheriff's Reserve, which has 38 volunteer deputies. Furthermore, the MCSO receives help from several volunteers from the community and two interns: one from the Maurer School of Law and the other from the School of Public and Environmental Affairs, both at Indiana University.

### *Merit Board*

The MCSO Merit Board is comprised of five members. Two are elected by the merit officers and three are appointed by the Sheriff. The current members are:

- ★ Mr. Barry Brown, Senior Prosecuting Attorney, appointed
- ★ Mr. Ron Chapman, Attorney, elected
- ★ Mr. Marlin Dodge, Retired Indiana Conservation Officer, elected
- ★ Mr. Jim Gallagher, Lawrence County Circuit Court Juvenile Referee, appointed
- ★ Mrs. Doris Sims, Assistant Director of Housing and Neighborhood Development for the City of Bloomington, appointed

## **Mission Statement**

*The Monroe County Sheriff's Office and its employees are dedicated to fulfilling the constitutional mandates of the Office on behalf of the citizens, community, and courts of Monroe County, Indiana and to providing quality law enforcement and correctional services to its constituents.*

## **Commitments**

*A civilized society expects that its courts function in a safe and secure environment; that inmates are expeditiously transported to and from judicial proceedings and correctional institutions; that criminal records are maintained to insure the positive identification of defendants; that fugitives from justice are apprehended and brought before the court; and that civil processes, writs, and other documents are executed in a timely manner.*

*The Monroe County Sheriff's Office recognizes its responsibility to the citizens and visitors to the area. In so doing, and to insure that citizens receive the highest quality law enforcement and public safety services commensurate with budgetary constraints, this Office shares its broad scope of specialized, quality resources with all municipal, state, and federal law enforcement and public safety agencies and with select community groups.*

*The Sheriff's Office will collaborate with community, mental health, educational, and volunteer groups to provide appropriate services for inmates. This Office will also work closely with other components of the criminal justice system in an attempt to improve effectiveness and increase efficiency in operational and administrative endeavors.*

## Organizational Chart



**Chart 1**

## ***Accomplishments***

Each year, the Monroe County Sheriff's Office strives to improve its efficacy and efficiency in performing its day-to-day tasks, including processing paperwork, storing data, and of course, maintaining public safety.

For 2010, the Office proudly:

- ★ Placed car battery chargers in several patrol units to be used to help stranded drivers
- ★ Replaced four high fuel consuming vehicles
- ★ Reorganized the evidence room, creating needed storage space
- ★ Hired/replaced two animal management officers and one patrol officer
- ★ Subscribed to CrimeReports, allowing MCSO to analyze crime statistics and better position our officers
- ★ Had its accident reconstructionist and evidence technician trained in photogrammetry\*
- ★ Purchased honor guard dress uniforms
- ★ Extended business hours to 6:00pm, Monday through Friday
- ★ Scanned over 11,000 case files, creating needed storage space and preserving important case information
- ★ Installed a bullet-proof window and automatic drawers for the records division
- ★ Completed the first draft of the history of the MCSO, dating back to 1818
- ★ Revamped the MCSO web site, including translating it into Spanish

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\* A photography technique using GPS coordinates to be able to reconstruct an accident with 99% accuracy.

## **OPERATIONS (LAW ENFORCEMENT)**

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Operations is the primary law enforcement division of the MCSO and is composed of two sections: investigations and patrol. Chief Deputy Mike Pershing and Captain Kenny Barnes are responsible for all activity within this division.

Operations maintains the task force (for this and other agencies), dive team, and search and rescue. When members of the sheriff's reserve are activated, they are usually assigned to this division.

### ***Investigations***

This unit within Operations performs duties related to the in-depth investigation of criminal activities and supervises evidence collection and analysis. When necessary, it also conducts internal investigation services to the Sheriff and Chief Deputy. This unit employs:

- ★ 1 Evidence Technician
- ★ 2 Detectives
- ★ 1 Detective Sergeant

In 2010, Investigations logged 120 cases resulting in the statistics illustrated in Figure 1 below.

## Investigative Cases 2010

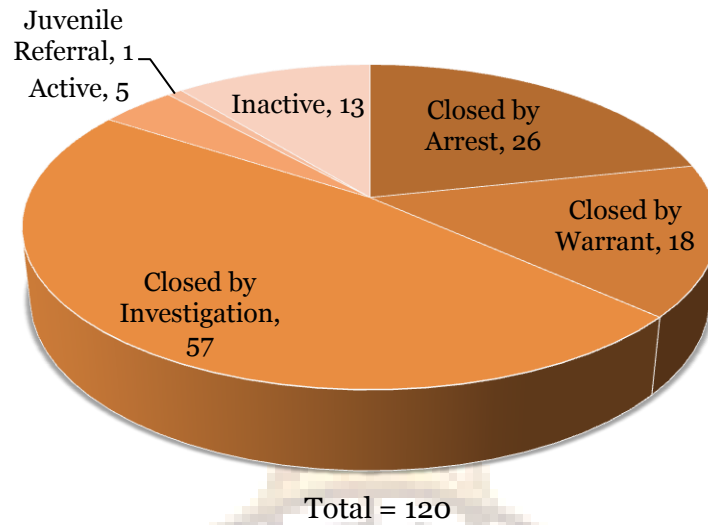


Figure 1

### **Patrol**

This unit performs duties related to general law enforcement. Patrol Officers are on the frontlines and interact with citizens on a daily basis. Some of their duties involve traffic safety; accident investigations; responding to citizen complaints; and certain areas of criminal investigations. The unit is divided into three different watches and employs:

- ★ 16 Deputies
- ★ 6 Sergeants
- ★ 3 Lieutenants

## SUPPORT

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The Support division operates across all division lines and is directly responsible for:

- ★ Sheriff's Reserve coordination; serves as liaison
- ★ Animal management and enforcement
- ★ Training
- ★ Property and inventory management
- ★ Security coordination
- ★ Fleet management; serves as liaison
- ★ Employment Process
- ★ Other projects as assigned by the Sheriff or Chief Deputy

Lieutenant Chuck Wilson is in command of this division.

### *Sheriff's Reserve*

The Monroe County Sheriff's Reserve is comprised of part-time volunteers who serve as deputies to supplement the MCSO. In order to become a reserve deputy, one must pass a background check, pass an interview battery, complete a forty hour pre-basic course, and then complete a one hundred and forty hour reserve academy with a minimum passing score of 80%. In 2010, the sheriff's reserve consisted on 38 active volunteers.

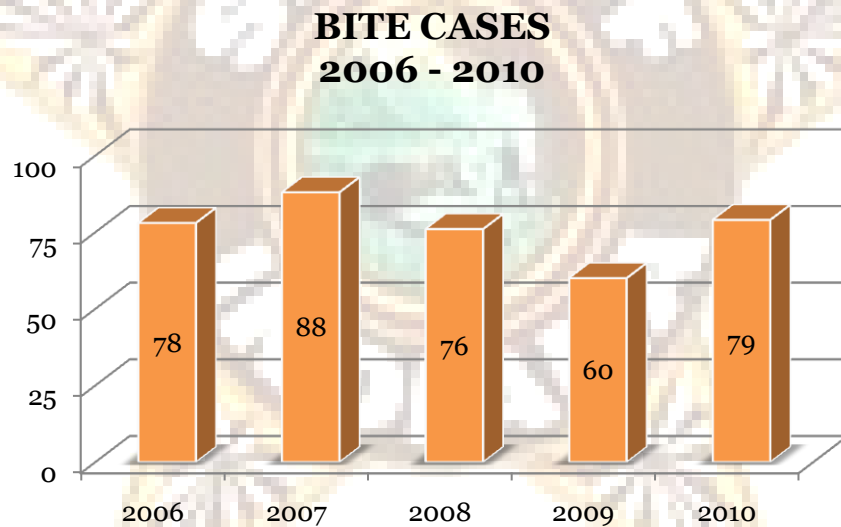
The Monroe County Sheriff's Reserve conducts two annual reserve academies and is becoming a regional training center for other county reserve units, including Morgan, Owen, Green, Lawrence, and Brown counties. In addition to the academy, the reserve unit participated in an additional 948 hours of training in 2010, including criminal and traffic law.

The reserve unit also augments the sheriff's office patrol and corrections divisions by filling in for staff shortages and special assignments. During 2010, the reserve unit worked a total of 2,200 hours, saving the county \$62,216.00 in overtime wages that would have been paid to full-time employees.

## ***Animal Management***

Animal management consists of two full-time special deputies: Amber Mullis and Sheryl Morse. They respond to animal-related complaints received from the public, provide 24-hour emergency service, and assist patrol officers with animal-related cases. This unit responds to about ten to twenty calls daily along with conducting annual and impromptu site inspections to over 100 kennels.

In 2010, seventy-nine animal bite cases were investigated (Figure 2) and the unit drove approximately 27,000 miles (Figure 3) in conducting its duties. Compared to 2009, the number of service calls received increased 8.4% and the number of animals taken to the shelter increased 60.75%. Figure 4 displays these statistics for the previous five years. Fines and fees collected from animal violations have been on the decline since 2008 with only \$8,101.00 collected in 2010 (Figure 5).



**Figure 2**

### MILEAGE 2006 - 2010

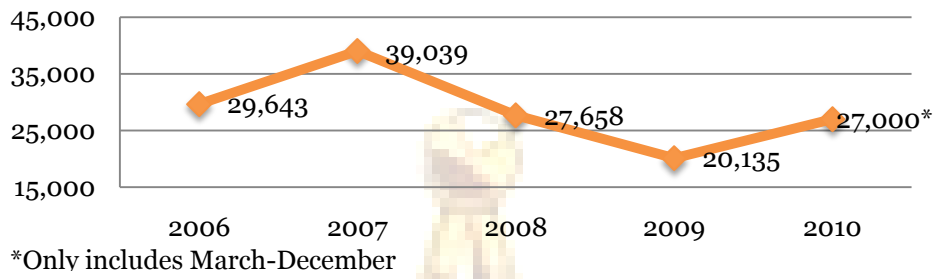


Figure 3

### ANIMAL MANAGEMENT ACTIVITIES 2006 - 2010

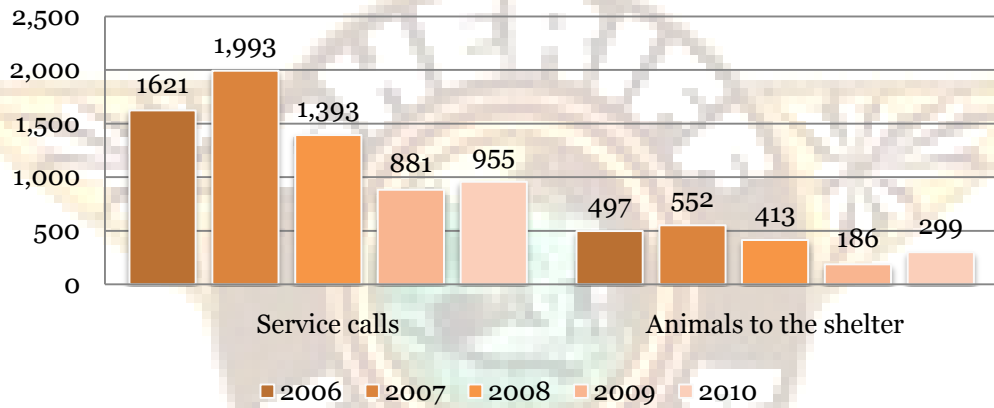


Figure 4

### FINES AND FEES COLLECTED 2006 - 2010

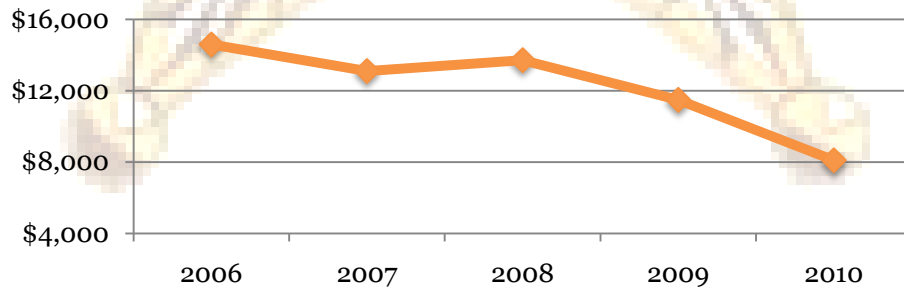


Figure 5

## CORRECTIONS

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The largest division within the MCSO is the Correctional Center. The Center is staffed by 64 full-time and seven part-time employees, including:

- ★ 2 Cooks
- ★ 1 Kitchen Manager
- ★ 1 Chaplain
- ★ 2 Administrative Coordinators
- ★ 63 Correctional Officers
- ★ 1 Assistant Commander
- ★ 1 Commander

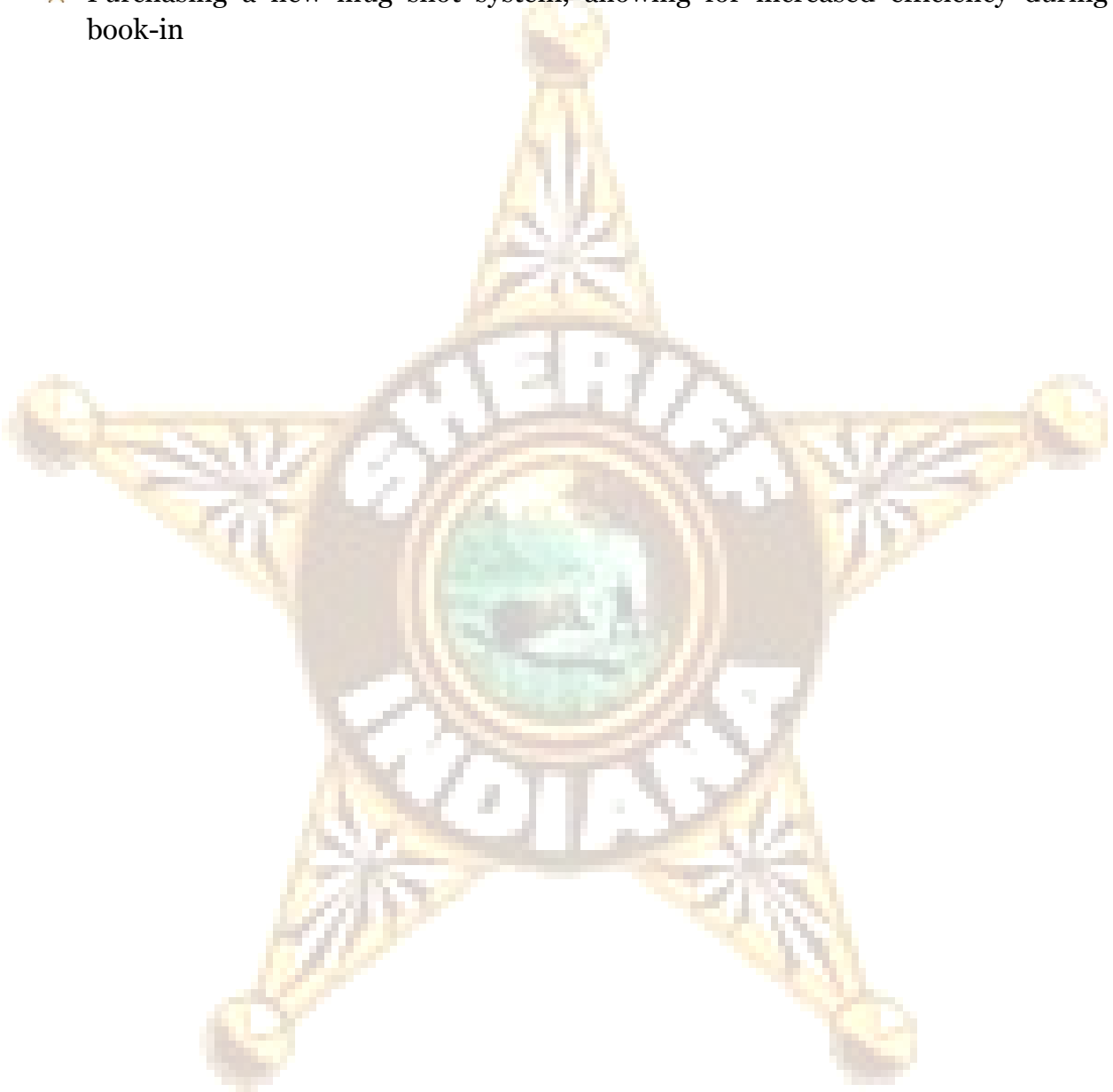
Colonel Bill Wilson is in command of the Correctional Center. Under his leadership in 2010:

- ★ 5,875 inmates were booked in
- ★ 265,237 meals were served at an average cost of \$1.07 per meal
- ★ 7,722 inmates were escorted to and from court, requiring 3,947 hours
- ★ 42,596 miles were driven transporting inmates to other jurisdictions, requiring 2,726.7 hours
- ★ 14,932 Monroe County Public Library books were circulated to 3,374 inmates
- ★ 169 inmates enrolled in 12 hours or more of education classes, of whom:
  - ★ 26 earned a GED
  - ★ 22 earned work-key certificates
  - ★ 77 made a gain of two or more grade levels in their weakest subject area

Several renovations were made to the Correctional Center in 2010 that allow for increased efficiency in performing daily tasks. These improvements include:

- ★ Reinforcing windows with steel covers
- ★ Adding a new walk-in freezer and cooler, allowing for longer storage of food items
- ★ Remodeling the laundry room
- ★ Securing the radio equipment room
- ★ Creating a passive booking/release area
- ★ Installing a video visitation system, consisting of 20 public stations, 20 inmate stations, and two mobile carts
- ★ Updating the trustee living quarters
  - ★ Security ceiling installed

- ★ Third shower added
- ★ Toilets and sinks replaced with security grade fixtures
- ★ Beds and tables replaced
- ★ Adding a vacuum seal system to store inmate property, enhancing sanitation and increasing storage capabilities
- ★ Purchasing a new mug shot system, allowing for increased efficiency during book-in



## ADMINISTRATION

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This division of the MCSO services the entire Office, providing administrative services to both officers and citizens ranging from case transcription to sex offender registration. In 2010 the division employed 15 full- and part-time staff members:

- ★ 12 Administrative Coordinators
- ★ 2 Civil Process Servers
- ★ 1 Crossing Guard

Brenda Russ is the manager of this division.

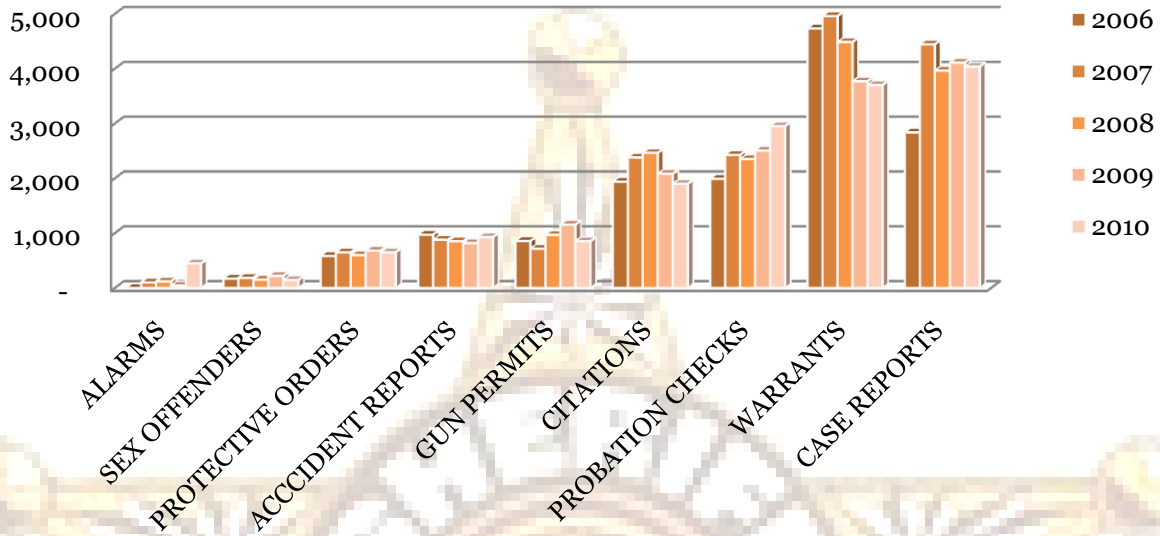
### *Activities*

In terms of administrative activities, 2010 was a fairly typical year for the administration division. Most activities remained steady; however, there were two notable changes:

- ★ There was a large increase in the number of alarms reported from 44 in 2009 to 447 in 2010. This is due to a change in the way alarms are codified. Starting in 2010, “alarms” now encompasses false alarms, schools alarms, and more. It is estimated that if alarms had been codified in this manner prior to 2010, the figure for 2010 would be on par with previous years.
- ★ There was a 17.76% increase from 2009 to 2010 in the number of probation checks due to more people being placed on probation.

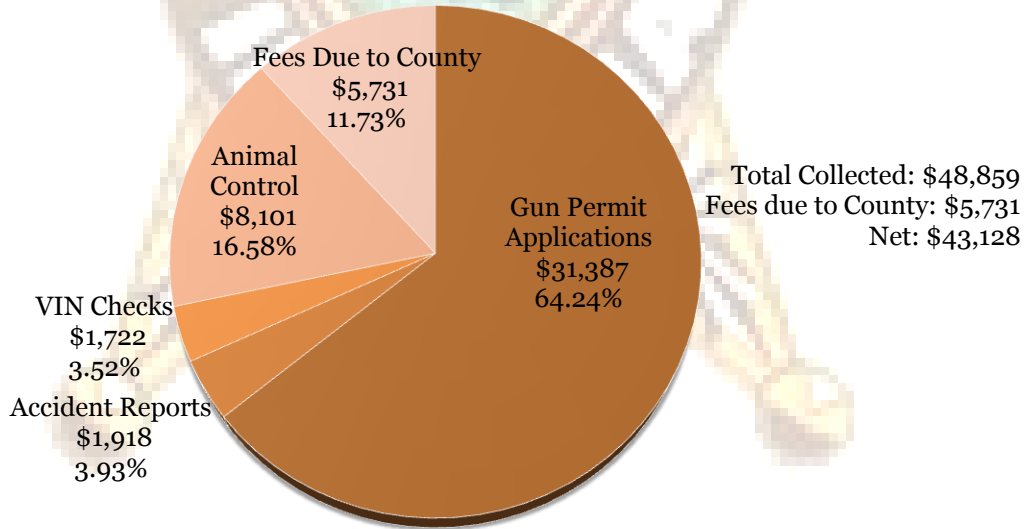
Figure 6, below, depicts the fluctuation in administrative activities over the last five years.

**ADMINISTRATIVE ACTIVITIES  
2006 - 2010  
(excluding Civil Process, Tax Warrants, and  
Sheriff's Sales)**



**Figure 6**

**FEE COLLECTIONS  
2010**

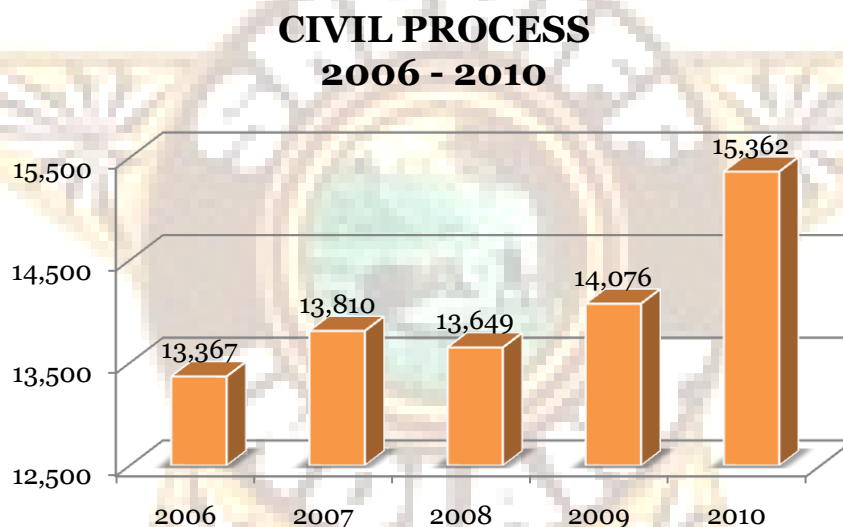


**Figure 7**

Figure 7 illustrates the total fees collected by the MCSO in 2010. The majority of fees collected stemmed from gun permit application fees. Of the total fees collected by the MCSO, \$5,731 was collected on behalf of the county, leaving the MCSO with a net total of \$43,128.

### **Civil Process**

In terms of numbers, the civil process unit maintains the greatest responsibility within the administration division. Figure 8 shows there was a 9.14% increase from 2009 to 2010 in the number of papers served. This increase continues the trend since 2008 and is most likely caused by an increase in small claims and criminal felonies stimulated by the weakened economy.



**Figure 8**

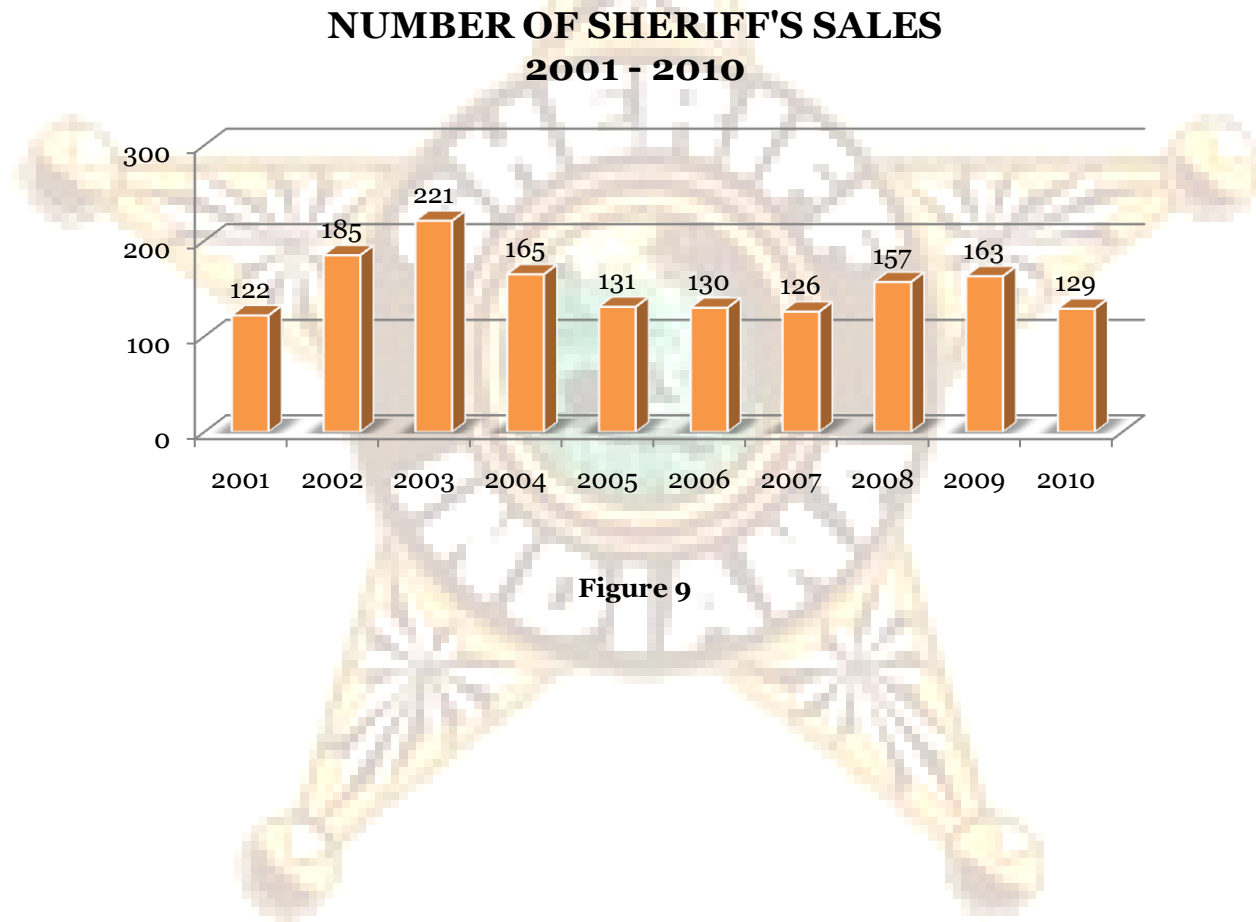
### **Tax Warrants**

The Indiana Department of Revenue (IDOR) requires the MCSO to collect tax warrant revenue from delinquent taxpayers on its behalf. A fee of 10% of the unpaid tax is added to the total amount due for each tax warrant, half of which is deposited into the Monroe County General Fund and the other half of which is deposited to the Monroe County Correctional Center.

In 2010, the MCSO Tax Warrant unit collected a total of \$401,236.72. After collecting the 10% fee, equal amounts of \$22,419.12\* went to both the Monroe County General Fund and the Correctional Center.

### **Sheriff's Sales**

The MCSO is responsible for auctioning delinquent properties within Monroe County. In 2010, 129 properties were sold through the Sheriff's Sales program. This is a decrease of 20.86% from 2009 (Figure 9). Revenues collected from Sheriff's Sales also decreased to \$59,200 in 2010 (Figure 10).



**Figure 9**

\* The total assessed fees of \$44,838.23 do not equal 10% of the \$401,236.72 collected because some fees assessed in 2009 may not have been received and deposited until 2010 and some fees assessed in 2010 may not have been received and deposited before the end of that year.

## SHERIFF'S SALES 2008 - 2010

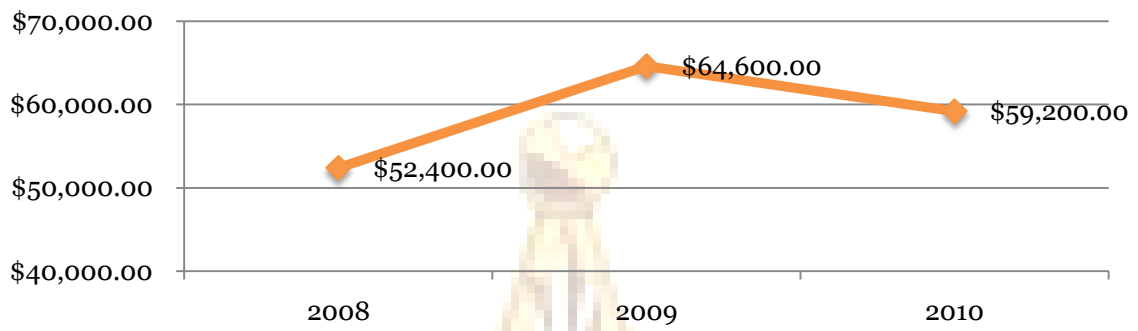


Figure 10



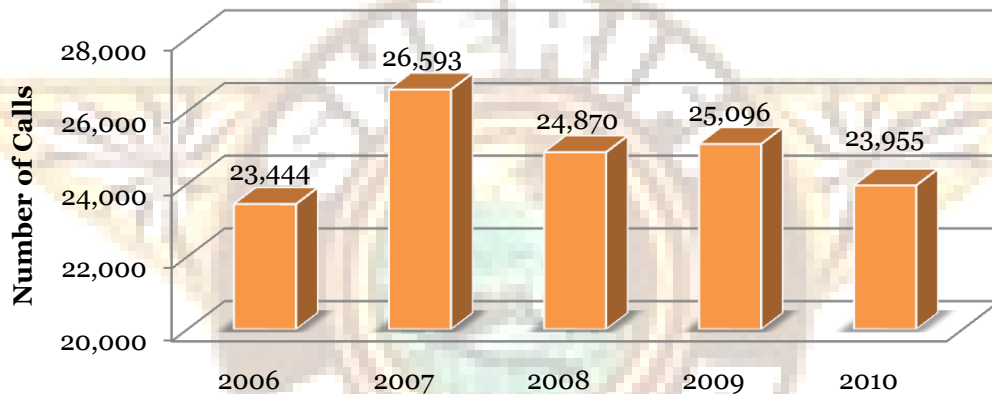
## DISPATCH

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The Central Emergency Dispatch Center (CEDC) is located at the Bloomington Police Department and services all fire, ambulance, and police jurisdictions in Monroe County except for Indiana University.

In 2010, the CEDC received a total of 23,955 calls for service (CFS) for the MCSO, a decrease of 4.55% from 2009 and the fewest amount since 2006. Figure 11 illustrates the volume of CFS received over the past 5 years.

### CALLS FOR SERVICE 2006 - 2010



**Figure 11**

Figure 12 shows the top seven CFS received in 2010. Compared to five years earlier, all seven categories have increased. Compared to the previous year, however, only suspicious persons/autos, false alarms, case follow-ups, and vehicle accidents increased. The largest increase was in false alarms; however, as previously mentioned, this is due to a change in the way alarms are codified and it is estimated that if alarms had been codified in a consistent manner, the figure for 2010 would be on par with previous years.

## TOP 7 CALLS FOR SERVICE IN 2010 COMPARED TO 2006 - 2009

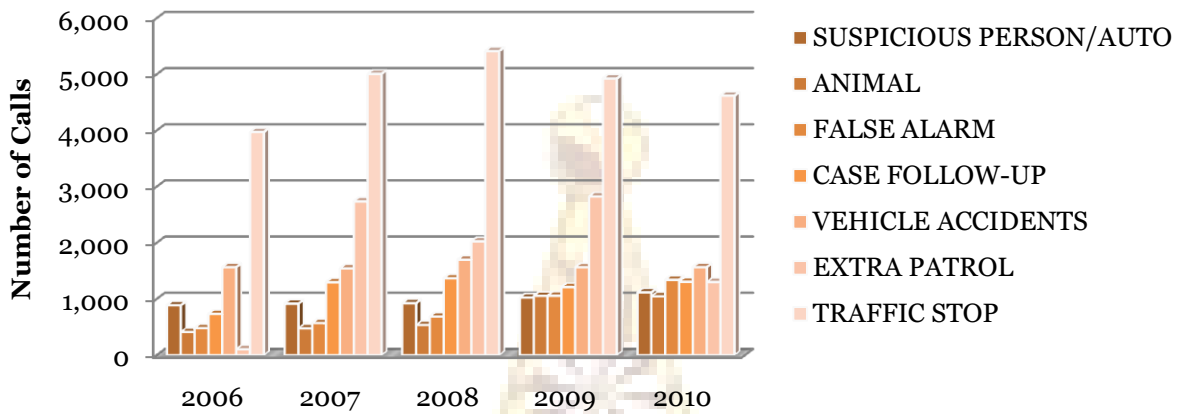


Figure 12

## VEHICLE ACCIDENTS 2006 - 2010

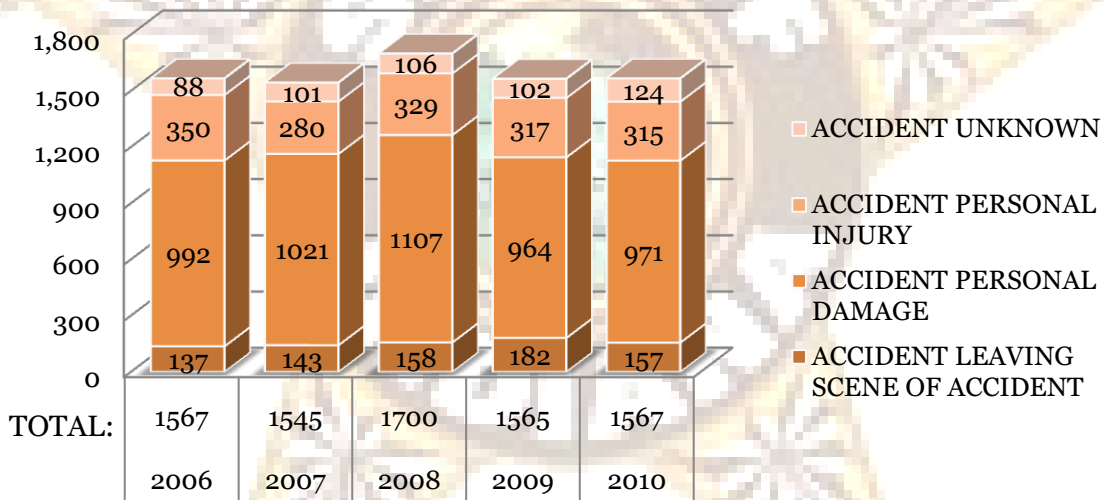


Figure 13

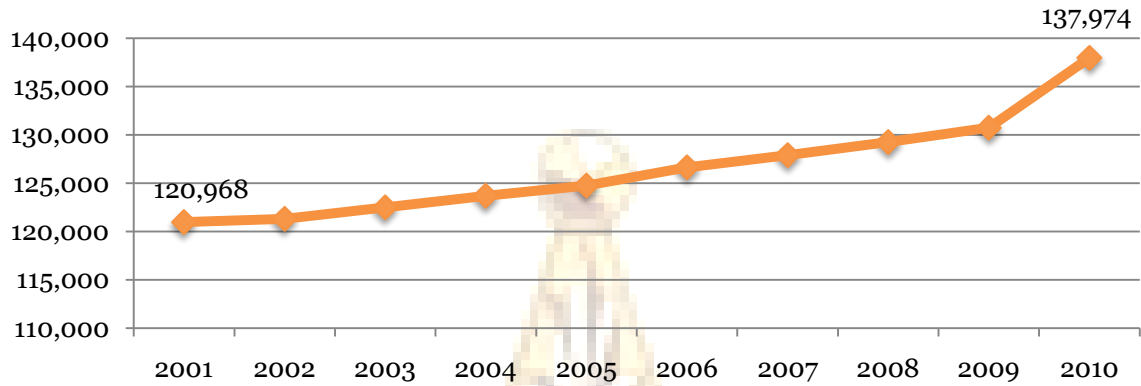
Vehicle accidents remained steady from 2009 to 2010 with an increase of only two accidents. It is worth noting that there was a 13.74% decrease in the number of accidents where the suspect left the scene of the accident (Figure 13).

## UNIFORM CRIME REPORT

The Uniform Crime Report (UCR) is the collection of select crime data in the United States. Police jurisdictions from across the country annually submit their data to the FBI, which then compiles the UCR. Table 1 displays the MCSO UCR statistics for 2010.

Table 1										
CLASSIFICATION OF OFFENSES	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
<b>Criminal Homicide</b>										
Murder	0	5	2	2	1	1	3	N/A	N/A	3
Manslaughter	0	0	0	0	0	0	0	1	N/A	N/A
<b>TOTAL</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>N/A</b>	<b>3</b>
<b>Forcible Rape</b>										
Rape by Force	8	9	1	8	10	5	5	8	8	9
Attempts to Commit Forcible Rape	0	1	1	1	0	0	0	1	N/A	3
<b>TOTAL</b>	<b>8</b>	<b>10</b>	<b>2</b>	<b>9</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>9</b>	<b>8</b>	<b>12</b>
<b>Robbery</b>										
With Firearm	2	0	4	3	3	3	2	5	2	2
With Knife or Cutting Instrument	0	0	0	1	0	0	2	0	1	1
With Other Dangerous Weapon	0	1	0	0	1	1	3	1	0	11
Strong Arm (Hands, feet, fist)	2	1	0	3	2	3	1	4	4	3
<b>TOTAL</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>10</b>	<b>7</b>	<b>17</b>
<b>ASSAULT</b>										
W/Firearm	5	0	0	0	1	0	1	1	0	1
W/Knife or Cutting Instrument	4	6	2	2	3	2	9	3	1	2
W/Other Dangerous Weapon	13	7	9	3	6	5	14	4	13	9
W/Hands, Feet, Fist, etc	34	82	73	21	11	27	23	24	22	27
Other Assaults: Simple, Not Aggravated	128	121	118	138	130	106	226	230	238	201
<b>TOTAL</b>	<b>184</b>	<b>216</b>	<b>202</b>	<b>164</b>	<b>151</b>	<b>140</b>	<b>273</b>	<b>262</b>	<b>274</b>	<b>240</b>
<b>BURGLARY</b>										
Forcible Entry	160	124	157	120	133	169	179	210	252	202
Unlawful Entry - No Force	28	43	43	43	37	31	62	54	83	125
Attempted Forcible Entry	12	14	16	9	16	2	10	13	28	22
<b>TOTAL</b>	<b>200</b>	<b>181</b>	<b>216</b>	<b>172</b>	<b>186</b>	<b>202</b>	<b>251</b>	<b>277</b>	<b>363</b>	<b>349</b>
<b>LARCENY - THEFT TOTAL</b>	<b>426</b>	<b>404</b>	<b>347</b>	<b>235</b>	<b>328</b>	<b>316</b>	<b>413</b>	<b>482</b>	<b>448</b>	<b>615</b>
(Except Motor Vehicle Theft)										
<b>MOTOR VEHICLE THEFT</b>										
Autos	21	38	24	15	20	19	22	19	31	21
Trucks & Buses	3	5	1	5	9	6	8	12	8	12
Other Vehicles	35	28	13	19	27	21	27	28	29	32
<b>TOTAL</b>	<b>59</b>	<b>71</b>	<b>38</b>	<b>39</b>	<b>56</b>	<b>46</b>	<b>57</b>	<b>59</b>	<b>68</b>	<b>65</b>
<b>GRAND TOTAL</b>	<b>881</b>	<b>889</b>	<b>811</b>	<b>628</b>	<b>738</b>	<b>717</b>	<b>1,010</b>	<b>1,100</b>	<b>1,168</b>	<b>1,301</b>

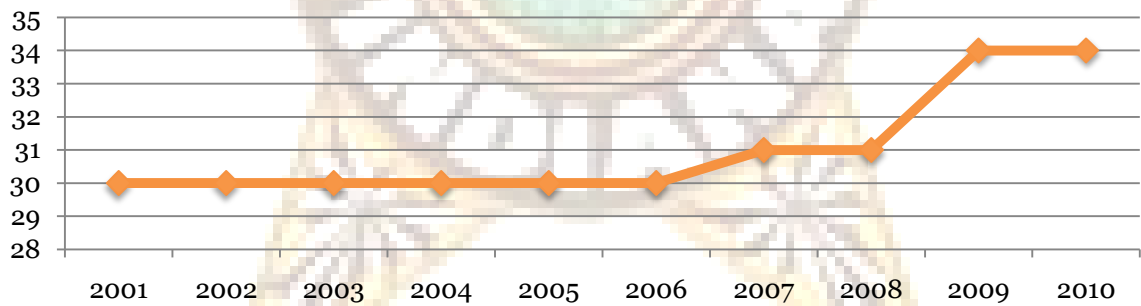
## MONROE COUNTY POPULATION 2001 - 2010



\*Quickfacts.census.gov; www.heraldtimesonline.com.

**Figure 14**

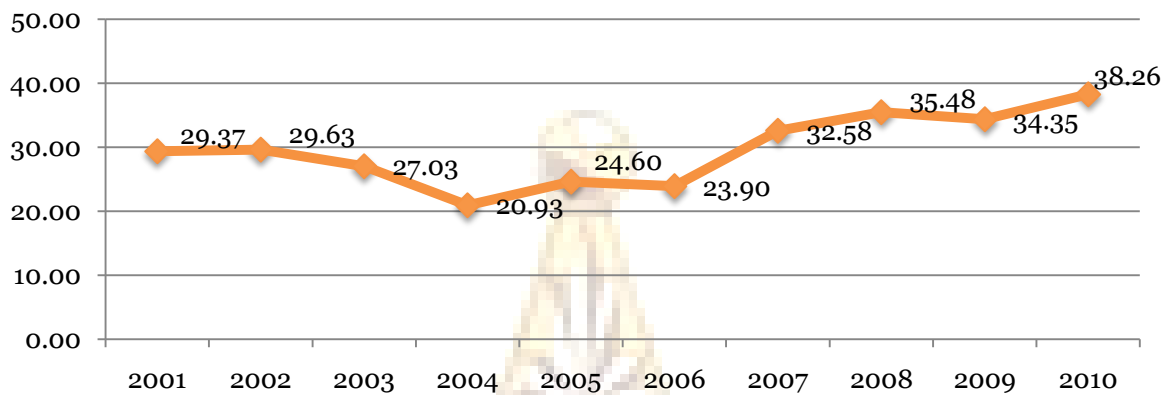
## PERSONNEL STRENGTH 2001 - 2010



\*As reported in *Crime in the United States 2001, 2002, 2003, 2004, 2005, 2006, 2007, and 2008* U.S. Dept. of Justice, Federal Bureau of Investigation, U.S. Govt. Printing Office.

**Figure 15**

## UCR CRIME PER OFFICER 2001 - 2010



**Figure 16**

The UCR shows that the rate of these selected crimes has increased 11.39% over 2009 and 47.67% compared to a decade earlier. The major components of this increase are criminal homicides, forcible rapes, robberies, and larcenies (excluding motor vehicle theft). Despite these trends, there was a decrease in assaults, burglaries, and motor vehicle thefts.

Major contributors to this overall rise in these types of crime are the 5.53% increase from 2009 and the 14.06% increase over the past decade in county population coupled with stagnant officer levels. When analyzing crime per officer, it can be seen that there has been a 30.27% increase in the ratio since a decade earlier. Since 2009, there has been an 11.38% increase in the ratio (practically identical to the increase in UCR crime during the same period).

Since Sheriff Kennedy took office in 2007, the MCSO has been able to add four officers to its personnel strength; however, this increase has not been able to keep up with the increase in crime. It is the hope of the MCSO that it will have the funds to hire additional officers in the future in order to quell crime in Monroe County, thereby enhancing the quality of life for all citizens.

## FINANCIAL PERFORMANCE

In 2010, the MCSO remained well within the budget allotted for all four funds shown in Table 2. The Search & Recovery fund is funded entirely through donations. In 2010, this fund received a grant for \$15,000 and received a donation from the Sheriff's commissary fund. With these funds, the Search & Recovery unit was able to purchase a new dive boat and trailer to use for water searches.

<b>Table 2 2010 BUDGET SUMMARY</b>			
	<b>2010 Total Amended Budget</b>	<b>Remaining Balance</b>	<b>% Spent</b>
<b>SHERIFF 0101-005</b>			
Total Personal Services (01)	\$1,975,335.50	\$88,744.81	95.51%
Total Supplies (02)	\$31,380.00	\$9,144.97	70.86%
Total Other Services & Charges (03)	\$115,235.00	\$6,676.89	94.21%
<b>Department Total</b>	<b>\$2,121,950.50</b>	<b>\$104,566.67</b>	<b>95.07%</b>
<b>CORRECTIONAL CENTER 0101-380</b>			
Total Personal Services (01)	\$3,082,505.98	\$63,618.57	97.94%
Total Supplies (02)	\$136,956.34	\$15,999.55	88.32%
Total Other Services & Charges (03)	\$1,018,054.48	\$100,038.76	90.17%
<b>Department Total</b>	<b>\$4,237,517.40</b>	<b>\$179,656.88</b>	<b>95.76%</b>
<b>ANIMAL CONTROL 0101-626</b>			
Total Personal Services (01)	\$86,378.41	\$40,650.57	52.94%
Total Supplies (02)	\$11,165.24	\$3,773.96	66.20%
Total Other Services & Charges (03)	\$251,500.00	\$1,650.37	99.34%
<b>Department Total</b>	<b>\$349,043.65</b>	<b>\$46,074.90</b>	<b>86.80%</b>
<b>MC WIRELESS ENHANCED 1169-000</b>			
Total Personal Services (01)	\$201,693.32	\$29,250.47	85.50%
Total Supplies (02)	\$3,000.00	\$2,051.53	31.62%
Total Other Services & Charges (03)	\$10,000.00	\$8,954.38	10.46%
<b>Department Total</b>	<b>\$214,693.32</b>	<b>\$40,254.38</b>	<b>81.25%</b>
<b>Monroe County Sheriff's Office Total</b>	<b>\$6,923,204.87</b>	<b>\$370,552.83</b>	<b>94.65%</b>
<b>SEARCH &amp; RECOVERY 0412-000</b>			
	<b>YTD Revenues</b>	<b>YTD Expenses</b>	<b>Fund Balance</b>
<b>Fund Balance</b>	<b>\$ 24,891.09</b>	<b>\$23,117.27</b>	<b>\$1,773.82</b>