



Monroe County Sheriff's Office

Integrity Respect Service Diversity Honor



Administrative Fee Schedule

Pursuant to Monroe County Ordinance 270-6 and the Indiana Access to Public Record Act
Updated: 7/17/12

Item	Fee Schedule Price
ACCIDENT REPORT*	\$5.00
COPIES (per printed side)	\$0.10 per page
CRIMINAL HISTORY	\$7.00
FINGERPRINTS	\$5.00
INCIDENT REPORTS*	\$0.10 per page
INMATE INTAKE PHOTOS (mugshots)*	\$0.10 per page
NOTARY	\$2.00
PHOTOS (per single print)*	\$0.75 per photo
PHOTOS (CD)*	\$2.00
VIN CHECK	\$5.00

Please Note:

- The listed prices do not include the cost of postage. You must provide postage for record requests requiring shipping or mailing.
- Payment is required **before** records can be picked up or mailed out. In some instances, payment is required before record requests can be processed.
- Our office accepts cash, money orders, and debit and credit cards (Visa, MasterCard, and Discover)
- When paying with cash, please use exact change. We do not give out change.
- Personal checks and American Express Cards are **not** accepted forms of payment.
- Items with an asterisk (*) symbol need a completed Access to Public Records Act (APRA) form before a record can be released to the requester. A copy of this form can be accessed at <http://www.monroecountysheriffsoffice.us/Documents/requestforpublicinformation.pdf>.